

Student Government Constitution  
Revised and Reviewed February 2019

Article I: Name

Section 1: The name of this organization shall be “The Student Government of Pinckney Community High School.”

Article II: Purpose

Section 1: The purpose of the Student Government of Pinckney Community High School shall be:

- A. To promote the general welfare of the school, student body, and community.
- B. To provide a democratic school government through representation and participation of the student body in school affairs.
- C. To establish closer cooperation between faculty and students of Pinckney High School.

Article III: Membership

Section 1: Membership

- A. The Student Government shall consist of eight representatives from each grade in the high school, representatives from various clubs and sports, and all duly elected officers of the government.
- B. Four elected representatives, two appointed representatives, and the Vice President and Secretary of each class will make up the eight representatives for each class.

Section 2: Any student is eligible to maintain status as a government member as long as he/she is a student in good standing. A student in good standing is defined as: meeting all policies for attendance and participation within the group and the absence of any disciplinary actions.

Section 3: All officers must have one year of experience in Student Government. The officers of this organization shall be:

- A. President - held by a senior
- B. Vice President – held by a junior or senior
- C. Secretary – held by a sophomore, junior, or senior
- D. Technology Director – held by a sophomore, junior, or senior
- E. Treasurer – held by a sophomore, junior, or senior
- F. Historian/Media - held by a sophomore, junior, or senior

## Article IV: Running for a Class Council

### Section 1: Nominations

- A. All officers and representatives shall apply for their positions.
- B. All election packets must be turned in one week prior to the election and prior to any campaigning.
- C. All students running for class officers and representatives must submit an election packet.

### Section 2: Elections

- A. Class officer elections shall be held no later than the end of May.
- B. There shall be one week of campaigning under the direction of the Student Government.
- C. All members of the class are eligible to vote.
- D. Voting shall be by secret ballot.
- E. The plurality of vote shall determine elections.
- F. The terms of office shall be for one school year, starting at the beginning of the year. All new officers are entitled to sit on remaining class business from the time of the election.
- G. Anyone is eligible to be on Class Council if they have a minimum 2.0 grade point average and maintain that average.
  - a. A candidate is not eligible to be on Class Council if they have a three or four level infraction.
  - b. An officer will be removed from their office if they have a three or four infraction in the student handbook.

## Article V: Running for Student Government

### Section 1: Nominations for Student Government

- A. All applications must be turned in on the designated date before elections and before any campaigning.

### Section 2: Elections to the Student Government

- A. The elections for Student Government representatives shall be completed by the end of May.
- B. There shall be one week of campaigning under the direction of the Student Government after which the elections take place.
- C. All members of the student body are eligible to vote.
- D. Anyone is eligible to be on Student Government if they have a minimum 2.0 grade point average and maintain that average.
- E. Voting shall be by secret ballot set up by Student Government seniors.
- F. The plurality vote shall determine the election.

G. The terms of office for each representative shall be one year.

## Article VI: Removal from Student Government Office

### Section 1: Reason for Removal

- A. An officer may be removed from office for failure to attend 90% of meetings. Special circumstances and requests for exemptions from this policy must be presented to the Executive Board and advisors in writing within seven days of the absence in question.
- B. A Class Representative may be removed from Student Government for failure to attend 80% of meetings. Special circumstances and requests for exemptions from this policy must be presented to the advisors and the Executive Board in writing within seven days of the absence in question.
- C. An officer or representative may be removed for lack of completion of his/her duties as deemed by a 2/3 majority vote of the Student Government members.
- D. An officer or representative may be removed for any other actions which are detrimental to the welfare and best interest of the school and/or Student Government (e.g. Disciplinary action).

### Section 2: Method of Removal

- A. The request for removal will be brought to the advisor(s), administration, as well as the remaining officers and class representatives prior to any action being taken being taken.
- B. Before any proceedings may be taken in the purposeful removal of an officer or representative, he/she must receive written notice of the intended action and specific charges. Such action must have the approval of the advisor(s) and the administration.
- C. Advisors will guide the general membership in a written vote to remove a Student Government representative or officer.
- D. In such cases of disciplinary action, an officer or member may be immediately suspended from the organization by advisors and remaining officers until further investigation of the issue is completed.

### Section 3: Vacancies

- A. If a representative resigns or is removed from office, the vacancy will remain until the next election cycle. If a vacancy develops in an officer position, the Student Government will elect a representative to fill the position. The plurality of vote shall determine the winner. The only exception to the above is that the Vice President will fill the President's position without election. However, if the Vice President is unable to hold office, then an election by the Student Government shall elect the new president using the plurality of vote to determine the winner.

## Article VII: Officer Duties

### President:

- A. Will preside over and control all meetings.
- B. Shall appoint committees as necessary.
- C. Shall be the coordinating chairperson on all committees.
- D. Shall be responsible for the acts of the organization.
- E. In the case of the absence of the Secretary, the President shall appoint a representative to fill the position.
- F. Shall vote only in the case of a tie.
- G. Shall be responsible for the administration of basic parliamentary procedures.
- H. Shall be responsible for the Award of Excellence.
- I. Shall attend all Board of Education meetings, unless the duty is delegated to another Executive Board officer or Student Government member.

### Vice President:

- A. Shall assume the duties of the President in the case of his/her absence.
- B. Shall help the President execute Student Government duties.
- C. Shall keep current with the Michigan Association of Student Councils information.
- D. Shall maintain an attendance record for the general membership and Executive Board.
- E. Shall be responsible for completion of the Exceptional Service Award.

### Secretary:

- A. Shall be responsible for the preparation and distribution of minutes at all Student Government meetings.
- B. Is responsible for the preparation and distribution of the agenda.
- C. Shall handle all official correspondence.
- D. Keep a record of all activities.
- E. Shall keep a record on file of all official Student Government correspondence.
- F. Shall be responsible for the Unsung Hero Award.

### Treasurer:

- A. Shall keep an accurate account of all money and make financial reports at each meeting.
- B. Shall be a custodian of all funds of Student Government except those that have been entrusted to other authorities.

### Technology Director:

- A. Shall keep the website up to date.

- B. Shall update Twitter with meetings and events.
- C. Shall contact media outlets to promote Student Government events.

Historian:

- A. Shall keep a record of all events and activities.
- B. Shall create a display case and photo album at the end of each year.
- C. Is responsible for the completion of the Star School Award.

## Article VIII: Clubs/Organizations Offices and Regulations

Section 1: Every club is entitled to send a representative from their club or organization to any Student Government meeting with the approval of both the Student Government advisor(s) and the outside club's advisor(s). They may participate in the meeting; however, they cannot participate in voting.

## Article IX: Meetings

Section 1: Meetings

- A. Meetings of the general Government shall occur every other Wednesday in ascending hours unless otherwise determined due to scheduling conflicts.
- B. Committee meetings will be scheduled as needed.
- C. Additional meetings may be scheduled as needed (i.e. Homecoming).

Section 2: Special Meetings

- A. Special meetings may be called by the President of the Student Government at any time with the advisor and administration approval.

## Article X: School Activities

Section 1: Responsibility for Activities

- A. The Student Government shall work in conjunction with the administration in arranging school activities on the school calendar.

Section 2: Activities and/or Dances

- A. Any class or club that is approved may sponsor any activities except those on the priority list.
- B. All school activities must be approved through the Student Government and the administration two weeks before the date of the activity. All money-making projects must be scheduled with the Student Government regardless if they are held on or off school grounds.
- C. All school activities must end by 12:00 a.m. unless by special permission.
- D. Sponsors or advisors of activities must assume full responsibility for said activities (cleaning, etc.).
- E. All proposed money-making projects must adhere to the administration's requirements.

- F. All activity and fundraising requests must be submitted at least two weeks prior to the activity for approval.

### Section 3: Approved Priorities

A. Student Government is responsible for the Homecoming activities during Spirit Week and at the football game, Pep Assembly, Parade, and Homecoming Dance.

B. Homecoming Committees:

1. Spirit Week:

- Dress-up days
- Spirit Links
- Spirit Week Tallies
- Spirit Week Posters/Social Media

2. Pep Assembly:

- Plans Assembly (decorations/games/running event)

3. Parade:

- Communicating with local businesses/student and community groups/the Village Council/Athletic Office
- Coordination on the day of the parade

4. Dance:

- Ticket design and sales
- Decorations for the athletic hallway, gym, poles, vending machines, and balcony
- Book a DJ
- Contact PTO

5. Elections:

- Elections will hold school-wide voting for the class representatives.
- They will order the sashes, flowers, a cool hat, etc.

6. Overseer:

- President oversees all functioning committees.

C. Current Committees

- Current committees will be posted on the Student Government website: <http://pinckneystugo.weebly.com/>.

### Article XI: Advisors

Section 1: The administration shall appoint a member(s) of the staff to serve as the Student Government advisor(s). The advisor(s) does not vote.

Section 2: The advisor(s) shall advise Student Government as necessary.

### Article XII: Quorum

Section 1: A quorum shall consist of over 1/2 of the number of the present members of the Student Government.

### Article XIII: Parliamentary Laws

Section 1: In all matters not specifically expressed in this Constitution, the parliamentary authority shall be Robert's Rules of the Order Revised.

Section 2: The Constitution shall be revised when necessary.

### Article XIV: Power

Section 1: Any or all of the powers of the Student Government are delegated to it by the school administration. The administration holds the right to veto any act of the Student Government or revoke any of the powers held by the Student Government.

Section 2: The Student Government has the power to regulate class or club activities and recommend some for administrative approval.

Section 3: The Student Government has the power to make all laws which are necessary and proper for executing the previous powers.

### Article XV: Amendments

Section 1: This Constitution may be amended upon written request to Student Government by any member(s) of the student body and submitted at any regular meeting. A majority vote of the Student Government at a later meeting and followed by approval of the administration will continue an amendment.

Section 2: Any law passed which involves action from one year to the next must be added to this Constitution as an amendment.

### Article XVI: By-laws

Section 1: By-laws passed by the Student Government in each school year shall be valid, until revised by the Student Government Officers.